

Enterprise Project Management Office Tracker (ePMO Tracker[®] v1.0)

Taking 30 years of project management experience and 17 years consulting experience and aligning that with today's project tracking requirements, industry best practices and the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK v.4), my own **project tracking program** (Access database) has evolved (6 yrs) into a custom enterprise Project Management Office (ePMO) program. As an independent consultant, too often the client provided "Tools" were limited or not flexible enough to meet my own requirements to exceed client expectations. The key "metric" for any project is "**advance warning**", not just data. Just having a date telling me when something is due is **just data** but a date that warns me (forecast) that it is has "**potential risk**", then that's data that provides "**predictive risk notification**" or "Velocity of Risk (VoR)" modeling.

One of the unique features with ePMO Tracker are the built-in **PLCF** and **SDLC templates** from Business Case to Test Plans, Charters to Risk Plans. Aside from the standard project management tracking of profile information, budget, schedules, task & risk tracking and more, the ePMO Tracker provides a creative way of tracking risks with tools to manage and mitigate the risk factors. The **eRisk Tools** provide risk analysis during the concept stages to the closeout phase. Being an end user and managing projects, ePMO Tracker provides a simplified approach to Portfolio, Risk Management and Project Management. The program currently provides more emphasis on **IT projects** but is also used for **construction projects**. The ePMO is fully capable of tracking projects now but the ePMO **standardized template** development is on-going and hopefully will be completed by late 2013.

ePortfolio Screen – Programs are monitored from Approval to Closeout

The screenshot shows the ePortfolio screen with a navigation bar at the top containing icons for eProjects, Closed eProjects, eRisk Tracker, eTools, Contacts, Phone List, Addresses, and Exit. Below the navigation bar is a table titled "ePortfolio - Active eProjects". The table has the following columns: Program, Health, Project, Funding, Status, Priority, Visibility, Impact, Risk, End Date, and New End Date. The data rows are:

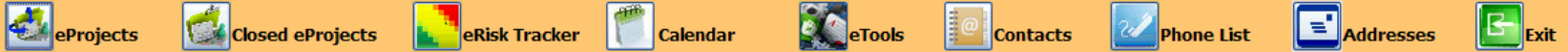
Program	Health	Project	Funding	Status	Priority	Visibility	Impact	Risk	End Date	New End Date
MatrixOne	Orange	ENOVIA MatrixOne Integration	Green	Green	Red	Yellow	Green	Yellow	Yellow	Green
PMO	Yellow	Testing Project Name Validation with PMBOK Tab	Green	Green	Yellow	Green	Yellow	Yellow	Red	Green
PMO	Green	PLCF Data Relationship Validation	Green	Green	Green	Green	Green	Green	Green	Green
Software Consolidation	Green	CVS - Agile Pilot	Green	Yellow	Yellow	Green	Green	Green	Green	Green

A red arrow points to the "CVS - Agile Pilot" project name in the table. At the bottom right of the screenshot, the text "Michael McCormick © 2013 All Rights Reserved" is visible.

By clicking on Project Name you can open that specific project and drill down on project details (refer to page 3 example)

eDashboard - Full Screen

eDashboard

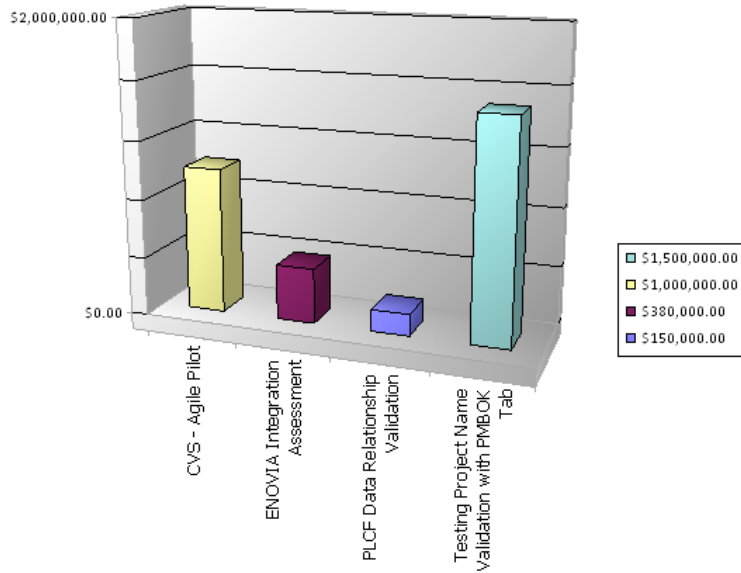


ePortfolio - Active eProjects

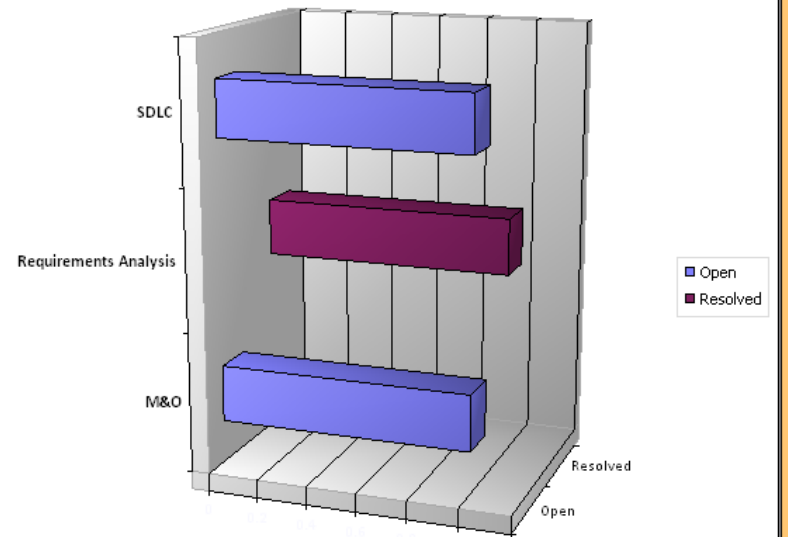
Program	Health	Project	Funding	Status	Priority	Visibility	Impact	Risk	End Date	New End Date
Enovia	Orange	ENOVIA Integration Assessment	Green	Green	Red	Red	Yellow	Yellow	Yellow	Light Green
PMO	Yellow	Testing Project Name Validation with PMBOK Tab	Green	Green	Yellow	Green	Yellow	Yellow	Red	Green
PMO	Green	PLCF Data Relationship Validation	Green	Green	Green	Green	Green	Green	Green	Green
Software Consolidation	Green	CVS - Agile Pilot	Green	Light Green	Yellow	Green	Green	Green	Green	Green

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Project Budget



Issues by Category



eProjects Screen – This is where projects are setup & tracked from Concept to Closeout

Left to Right - RASCI chart, Parametric Estimate, WBS Estimate & Budget Estimate

Opens Project Details

The screenshot displays the eProjects software interface. At the top, there is a navigation bar with icons for pTracker, eRisk Model, Lifecycle, Closed Projects, eRisk Tracker, eDoc, and Calendar. Below this is a dashboard with various status indicators: Health Status (yellow), Funding (green), Status (green), Priority (red), Visibility (red), Impact (yellow), Risk (yellow), End Date (yellow), and New End Date (green).

The main section is titled 'Risk Scores' and shows a calculation: Business: 2.0 + Technical: 1.5 = BT Model Score: 1.8. Other scores include Project Sizing: 2, Classification Risk: 7, PCSM: 9, PM Skill Level: 2, and Organizational Risk: 10.

Below the risk scores is the 'Project Properties' section for Project ID: 1, entered on 6/5/2010. It includes a toolbar with icons for navigation and actions like 'Doc', 'P\$', 'E\$', and 'B\$'. The project details are as follows:

- Program: Enovia, Project Title: ENOVIA Integration Assessment, Project Manager: Michael McCormick
- Start Date: 6/28/2010, End Date: 1/28/2011, Schedule: 30 Wks, Schedule Risk Impact: 1 Wks
- Completion Date: 2/2/2011, New End Date: 2/1/2011, Schedule Delay: 1 Wks, Actual Completion: 31 Wks
- Closed Date: 2/5/2011, Estimate Job Years: 0.58, Revised Schedule: 31 Wks, Total Project Duration: 31 Wks

The 'Project Properties' section includes various dropdowns and input fields for Project Number (XYZ-0001), Project Status (Active), Award/Contract #, Short Award/PO #, Sponsor/Owner (William McCutcheon), Funding Approved (Yes), Project Funding (\$380,000.00), Current Contract(s) (\$317,128.00), Project Type (Information Technology Projects), Project Funding Category (Fiscal Budget), Program Spending Category (Capital Asset Projects), Performance Period Structure (Procurement - Single Award), Organization (IBM), Department (Information Technology Division), Department # (726F020000), Dept. ID (715), Priority (High), Impact (Medium), High Profile (Yes), Health Score (2.8), Internal Client (Yes), and External Client (No). Funding Balance is \$62,872.00 and Budget in Days is 245.

On the right side, there are buttons for 'Current Date' (2/27/2013), 'Print Reports', 'Project Profile', 'List of Projects', 'Open Projects', and 'Balance Sheet'. A 'Risk Adjuster' section allows for adjusting the overall risk score from 3.0.

The bottom section is 'Project Description' by Michael McCormick © 2013 All Rights Reserved. It contains a Statement of Work (SOW) for NETL, detailing the deployment and maintenance support for an ENOVIA MatrixOne based software solution. The tasks include:

1. ENOVIA MatrixOne Custom Code Maintenance Support (Custom and Embedded);
2. Installing software upgrades on NETL's Test and Development and Production environments
3. Assisting with documenting data and security model for ENOVIA MatrixOne
4. Correcting Label Deficiencies identified by NETL
5. Correcting maintenance request identified in Appendix C-1
6. Assisting with reporting interfaces between ENOVIA MatrixOne and COGNOS
7. Assisting with Fossil Energy dashboard development and the DOE CFO's Dashboard development
8. Tracking and Reporting of Custom and Base Code maintenance requests

pTracker Screen – All project activities are tracked and monitored with built-in Dashboard.

eDashboard eProjects pTracker

eContracts eRisk Tracker eLessons Calendar eTools Contacts Refresh Close Folder

Dashboard Budget: ● Status: ● Priority: ● Visibility: ● Impact: ● Risk: ● End Date: ● New End Date: ●

Project Details Entered Date: Priority: Current Date:

Project: ENOVIA Integration Assessment		Project Number: <input type="text" value="XYZ-0001"/>	
Start Date: <input type="text" value="6/28/2010"/>	End Date: <input type="text" value="1/28/2011"/> +/- <input type="text" value="4"/> Days	Schedule Wks: <input type="text" value="30"/>	Schedule Risk Wks: <input type="text" value="1"/> or <input type="text" value="4"/> Days
Complete Date: <input type="text" value="2/2/2011"/>	New End Date: <input type="text" value="2/1/2011"/> +/- <input type="text" value="1"/> Days	Schedule Days: <input type="text" value="214"/>	Revised Schedule Wks: <input type="text" value="31"/> or <input type="text" value="218"/> Days
Closed Date: <input type="text" value="2/5/2011"/>	Estimate Job Years: <input type="text" value="0.58"/>	Final Risk Wks: <input type="text" value="1"/>	Final Schedule Wks: <input type="text" value="31"/> or <input type="text" value="222"/> Days

Sponsor/Owner: <input type="text" value="William McCutcheon"/>	Project Manager: <input type="text" value="Michael McCormick"/>	Budget in Days: <input type="text" value="998"/>	Risk Score: <input type="text" value="3.0"/>
Budget Status: <input type="text" value="On Budget"/>	Project Status: <input type="text" value="Active"/>	Change Orders: <input type="text" value="\$3,500.00"/>	<input type="text" value="2.6%"/>
Funding Budget: <input type="text" value="\$380,000.00"/>	Funding Balance: <input type="text" value="\$175,550.00"/>	Current Task Billings: <input type="text" value="\$204,450.00"/>	<input type="text" value="53.8%"/>
Performer Cost: <input type="text" value="\$243,509.35"/> 35.9%	Less Current Billings: <input type="text" value="\$39,059.35"/>	Available Funds (Bal): <input type="text" value="\$132,990.65"/>	<input type="text" value="35.0%"/>

Project Details
Milestones/RASCI
Estimates/Budgets
Project Risk
Change Control Plan
Change Control Log
PM Report
Project Roles
Lessons Log
Docs Log

Project Description

IBM will provide the following Statement of Work (SOW) to NETL for deployment and maintenance support in conjunction with the deployment of an ENOVIA MatrixOne based software solution at NETL. This solution provides continued support of NETL specific ENOVIA MatrixOne code enhancements, previously delivered code and software implementation related issues to address the following NETL business issues:

IBM's Approach
 IBM proposes to address these business issues using hourly services approach under a fixed price contract type. This approach provides NETL a price structure for different resources and a mix of tasks described in this SOW.

The tasks include:

1. ENOVIA MatrixOne Custom Code Maintenance Support (Custom and Embedded);
2. Installing software upgrades on NETL's Test and Development and Production environments
3. Assisting with documenting data and security model for ENOVIA MatrixOne
4. Correcting Label Deficiencies Identified by NETL
5. Correction maintenance request identified in Appendix C-1

Project Notes

-	2 .	<input type="text" value="1/10/2011"/>	IBM to submit Mitigation Plan with the removal of their Project Manager by 1/24/2011.
	<input type="text" value="Michael McCormick"/>		
-	3 .	<input type="text" value="1/11/2011"/>	IBM will provide the following Statement of Work (SOW) to NETL for deployment and maintenance support in conjunction with the deployment of an ENOVIA MatrixOne based software solution at NETL.
	<input type="text" value="Michael McCormick"/>		
-	(New) .	<input type="text"/>	<input type="text"/>
	<input type="text"/>		

pTracker Screen – This is where the PM tracks all enters all project activities.

[eDashboard](#) [eProjects](#) [pTracker](#)

[eContracts](#) [eRisk Tracker](#) [eLessons](#) [Calendar](#) [eTools](#) [Contacts](#) [Refresh](#) [Close Folder](#)

Dashboard Budget: ● Status: ● Priority: ● Visibility: ● Impact: ● Risk: ● End Date: ● New End Date: ●

Project Details Entered Date: 6/5/2010 6:27:16 AM Priority: High Current Date: 2/27/2013

Project: ENOVIA Integration Assessment Project Number: XYZ-0001

Start Date: 6/28/2010 End Date: 1/28/2011 4 Days Schedule Wks: 30 Schedule Risk Wks: 1 or 4 Days
 Complete Date: 2/2/2011 New End Date: 2/1/2011 1 Days Schedule Days: 214 Revised Schedule Wks: 31 or 218 Days
 Closed Date: 2/5/2011 Estimate Job Years: 0.58 Final Risk Wks: 1 Final Schedule Wks: 31 or 222 Days

Sponsor/Owner: William McCutcheon Project Manager: Michael McCormick Budget in Days: 998 Risk Score: 3.0
 Budget Status: On Budget Project Status: Active Change Orders: \$3,500.00 2.6%
 Funding Budget: \$380,000.00 Funding Balance: \$175,550.00 Current Task Billings: \$204,450.00 53.8%
 Performer Cost: \$243,509.35 35.9% Less Current Billings: \$39,059.35 Available Funds (Bal): \$132,990.65 35.0%

[Project Details](#) [Milestones/RASCs](#) [Estimates/Budgets](#) [Project Risk](#) [Change Control Plan](#) [Change Control Log](#) [PM Report](#) [Project Roles](#) [Lessons Log](#) [Docs Log](#)

Parametric Estimates

Estimate #	Estimate Type	Title	Task	Due Date	Forecast Cost	Forecast Cost (Low)
10	Task	Security Model Cost Estimate	IBM Project Management Task	12/10/2012	\$10,000	\$7,000
12	Task	Dashboard Cost Estimate	IBM Enterprise Integration Task	12/10/2012	\$5,500	\$3,850
13	Task	PM Cost Estimate		12/12/2012	\$110,000	\$77,000

WBS Estimates

Estimate #	Estimate Type	Task Title	Estimate Total	Estimate Date	Due Date	Date Submitted	Estimate Days	Version #
2	Task	IBM Emergency Ad-Hoc Support	\$24,336	12/5/2012	12/7/2012	12/7/2012	2	
3	Task	IBM Project Management Task	\$2,750	12/28/2012	12/31/2012	12/29/2012	1	v1

Budgets

Budget #	Estimate Type	Budget Title	Task Title	Budget Request	Approved	Approved Amount	Priority Level	Status
7	Task			\$90,000	Yes	\$0	●	●
8	Task		IBM Project Management Task	\$20,000		\$0	●	●
10	Project	Enovia Project Budget		\$380,000	Yes	\$380,000	●	●
Total				\$490,000		\$380,000		

Tracks all Estimates

ePLCF Screen – This is where project methodology documents are tracked from Concept to Closeout

eDashboard eProjects ePLCF

PLCF Overview Project Management Guide Estimating Guide Lessons Learned Guide
Refresh eRisk Tracker Close Folder

Dashboard
PLCF: ●
PI: ●
IP: ●
PP: ●
EP: ●
MC: ●
CP: ●
OM: ●

Project: Start Date: Due Date: Actual Date: Delay Days:

Documents: PI: IP: PP: EP: MC: CP: OM: Delay Weeks:

Total Days:

PLCF Overview | Pre-Initiation (PI) | Initiation Phase (IP) | Planning Phase (PP) | Execution Phase (EP) | Monitoring/Controlling (MC) | Closing Phase (CP) | Operations/Maintenance (OM) | Additional Tools

Project Life Cycle Framework

The diagram illustrates the Project Life Cycle Framework (PLCF) with four main phases: **Initiate**, **Planning**, **Execution/Controls**, and **Closing**. A yellow bar labeled 'Monitoring and Controlling' spans across the Planning and Execution/Controls phases. Three overlapping life cycles are shown: 'Project Funding Approval Life Cycle' (orange arrow), 'Acquisition Life Cycle' (red arrow), and 'System Development Life Cycle' (green arrow). Below the phases are ten icons representing specific activities: Initiation Phase, System Concept Development, Planning Phase, Requirements Analysis, Design Phase, Development, Integration & Testing, Implementation, Operations & Maintenance, and Disposition Closeout.

The ePMO Project Life Cycle Framework (PLCF) section is a step-by-step instruction guide with templates intended to aid Project Managers and staff through the processes of project management while building in the activities of business transition associated with the project. This guide follows the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK v.4) and the five standard process groups.

In addition, it includes the Business Transition Management Integrated Framework based on the PMBOK processes with the Initiating, Planning, Executing, Controlling and Closing processes but with two additional processes. These additions, Pre-Initiation and Operations and Maintenance, are necessary because Business Transition activities associated with projects span before a project starts and after a project completes.

Pre-Initiation (IP) Screen – This is where project documents are tracked throughout the project life cycle.

All documents are tracked for each phase and project overall, providing accurate schedule activities with performance status in the Dashboard

Dashboard

PLCF: ● PI: ● IP: ● PP: ● EP: ● MC: ● CP: ● OM: ●

Project: ENOVIA MatrixOne Integration Start Date: 1/3/2011 Due Date: 4/4/2011 Actual Date: 4/25/2011 Delay Days: 21

Documents: PI: 0(1) IP: 0(0) PP: 0(0) EP: 0(0) MC: 0(0) CP: 0(0) OM: 0(0) Delay Weeks: 3

PI Task Review IP Task Review PP Task Review EP Task Review MC Task Review CP Task Review OM Task Review Total Days: 91

PLCF Overview Pre-Initiation (PI) Initiation Phase (IP) Planning Phase (PP) Execution Phase (EP) Monitoring/Controlling (MC) Closing Phase (CP) Operations/Maintenance (OM) Additional Tools

PI STEPS - Business Transition Management Process (BTMP) PI Overview PI Flow Chart BTMP Guide Project Library Meeting Minutes

Start Date: 1/3/2011 Due Date: 1/14/2011 Days to Process: 11 Actual Date: 1/21/2011 Delay Days: 7 Status: In Progress

Instructions: Complete each required PI Step and place all completed documents in the PI Documents box above. Actual PI completion date is when Lessons Learned is approved.

Pre-Initiation (PI) Task

Step 1 - PI1 Performance Measures Plan PI1 Plan PI1.1 SMART PI1.2 Metrics PI1.3 Plan Guide Days to Process: 16

This plan helps to define critical success indicators and factors for change projects. These indicators and factors are measures that accurately reflect the critical aspects of organizational processes, functions, relationships, and outputs. This document identifies each critical change project indicators and factors and using SMART and Metrics will assist with completing this task. The Plan Guide will help with how to conduct a Performance Measures Plan.

Status: Approved Start Date: 1/3/2011 Due Date: 1/5/2011 Submitted: 1/5/2011 Approved: 1/6/2011 Revision #: v1

Step 2 - PI2 Environmental Scan PI2 Template Days to Process: 0

Environmental scanning is a research and analysis process. These scans look for trends that suggest the need to change. Typically, these scans address demographics, technology, market shifts, social and political pressures, and organizational pressures as determined by organizational effectiveness, which is usually measured by performance objectives and organizational arrangements.

Status: Start Date: 12/27/2010 Due Date: Submitted: Approved: 12/27/2010 Revision #: v1

Step 3 - PI3 Project Concept Statement PI3 Template PI3.1 Stakeholder PI3.2 COTS Process PI3.3 COTS Rediness Days to Process: 4

Before expending time and resources with implementing the Business Case processes below, use the Project Concept Statement which is the foundation for making the decision to initiate a project. Once approved, this will initiate the Business Case processes below.

Status: Start Date: 1/3/2011 Due Date: Submitted: Approved: 1/7/2011 Revision #:

Step 4 - PI4 Current State PI4 Template Days to Process: 10

This template is used to describe the current business as detailed as possible in terms of the business function, functional processes, process activities, and activity inputs and outputs.

Status: Start Date: 12/27/2010 Due Date: Submitted: Approved: 1/6/2011 Revision #:

Step 5 - PI5 Future State PI5 Template Days to Process: 10

This template is used to describe the future business as detailed as possible in terms of the business function, functional processes, process activities, and activity inputs and

pTracker Screen – This is where projects are tracked & updated from Concept to Closeout

Dashboard Budget: ● Status: ● Priority: ● Visibility: ● Impact: ● Risk: ● End Date: ● New End Date: ●

Project Details Entered Date: 6/5/2010 6:27:16 AM Priority: High Current Date: 10/26/2011 Attachments: 2

Project: ENOVIA MatrixOne Integration **Project Number:** XYZ-0001

Start Date: 6/28/2010 End Date: 9/1/2010 Schedule Wks: 9 Schedule Risk Wks: 30
 Complete Date: New End Date: 3/31/2011 Schedule Plus Wks: 30 Revised Risk Wks: 30
 Closed Date: Estimate Job Years: 0.17 Total Schedule Wks: Final Risk Wks:

Sponsor/Owner: William McCutcheon Project Manager: Michael McCormick Budget in Days: 508 Risk Score: 2.0
 Budget Status: On Budget Project Status: Active New Risk Cost Impact: \$1,500.00 8%
 Funding Budget: \$256,128.00 Funding Balance: \$22,092.00 Current Task Billings: \$234,036.00 91.4%
 Task Estimate: \$237,509.35 7.3% Less Current Billings: \$3,473.35 Available Funds (Bal): \$17,118.65 6.7%

Project Details | Project Milestones | Milestones Chart | **Project Risk** | PM Report | Project Contracts | Contract Task | Project Performers | Project Roles | Project Financials

Add Project Risk Print Risk Report Potential Risk Cost: \$1,500.00 **Note: eProject will track individual Risk Mitigation actions for each Risk to track potential cost impact to the Project.**

Title	Cost Impact	Priority	PTL	Status	STL	Schedule Risk (Days)	DDTL	Category	Assigned To
eRisk Report Test	\$1,000.00	High	●	Closed	●	4	●	Requirements Analysis	Kimberly Addis
eRisk Report Test	\$500.00	High	●	Closed	●	4	●	Requirements Analysis	Kimberly Addis
Security Model Validation		Medium	●	Open	●	5	●	SDLC	Michael McCormick
Dashboard Test		High	●	Open	●	1	●	M&O	Harry Abernathy

By Clicking on the Title listed in the **Project Risk** folder will open that specific **Risk Record**.

Refer to next Screen Shot, page 9

eProjects Risks – This Risk Model is used during throughout the project lifecycle.

Velocity of Risk Model (next page)

eDashboard eProjects pTracker eRisk Tracker

ePortfolio eProjects eTools Risk Chart Contacts Phone List Addresses Close Folder

Dashboard
Priority: ●
Status: ●
Schedule: ●
eRisk: ●
Cost Impact: ●

Current Date: 1/29/2013

eRisk ID: eRisk Title: eRisk Report Test

eRisk Description:
Report printing test, printer default, PDF and email attachment.

Risk Details

Project Name: ENOVIA MatrixOne Integration

Assigned To: Kimberly Addis Add Project Manager: Michael McCormick Add

eRisk Owner: Organization Add Priority: Medium Critical Path

Organization: National Energy Technology Laboratories Add 12/13/2010 Next Milestone

Client Office: Information Technology Division Add \$1,500.00 Cost Impact

Opened Date: 12/3/2010 Milestone Event: Final Deployment Add

Status: Resolved Add Phase: Pre-Initiation Add

Milestone Date: 12/7/2010 Cycle: System Concept Development Add

1. Man Days: 4 Planned Category: Requirements Analysis Add

2. Man Days: 5 Actual Impact Days: 1 eRisk Closed: 12/8/2010 ●

eRisk Chart Legend

■ Low
 ■ Low/Medium
 ■ Medium
 ■ Medium/High
 ■ High

1 - Cost eRisk Area

Probability: 4.0 Add

Impact: 0.5 Add

Max Impact: 2.25

2 - Schedule eRisk Area

Probability: 0.0 Add

Impact: 0.0 Add

Max Impact: 0.00

3 - Technical eRisk Area

Probability: 0.0 Add

Impact: 0.0 Add

Max Impact: 0.00

4 - Other eRisk Area

Probability: 0.0 Add

Impact: 0.0 Add

Max Impact: 0.00

eRisk Comments Add **Mitigation Plan** Add **Mitigation Steps** Add **eRisk Contingency Plan** Add **eRisk Overview** Add

Total Cost Impact: \$1,500.00

Step #: 5 Title: Data validation

Description: testing new folder page

Assigned To: Michael McCormick Add

Start Date	Due Date
3/24/2011	3/25/2011

Estimated Cost Impact: \$1,000.00

Milestone: Complete

Probability Impact:
 Probability: 1.5 Add RAV: 3 Add Max Impact: 2.0 ●

Projected eRisk Area Variable (RAV):
 Cost: 2.0 Add Schedule: 2.5 Add Technical: 3.0 Add Other: 0.0 Add

Mitigation History

Date	Responsible Person	Event
3/16/2011	Michael McCormick Add	Testing eRisk functions

eRisk Summary

Project Starts	Project Ends	eRisk Resolved
6/28/2010	1/28/2011	12/8/2010

eRisk Velocity (RoV) Impact

Short Term eRisk: 2 days Add Mid Term eRisk: 12 days Add

Earliest Impact: 12/9/2010 Add Late Impact: 12/19/2010 Add Critical Impact: 10 days ●

Overall eRisk Impact

eRAV	PPMax	PIMax	PMaxImpact
1 ●	4.0 ●	0.5 ●	2.25 ●

eRisk Status: Monitor Add

eRisk Area: Cost/Schedule/Technical Add

eRisk Control: Internal/External Add

eRisk Source: Human Factors Add

Tools / Reports

Print Reports

Filter by Opened Date

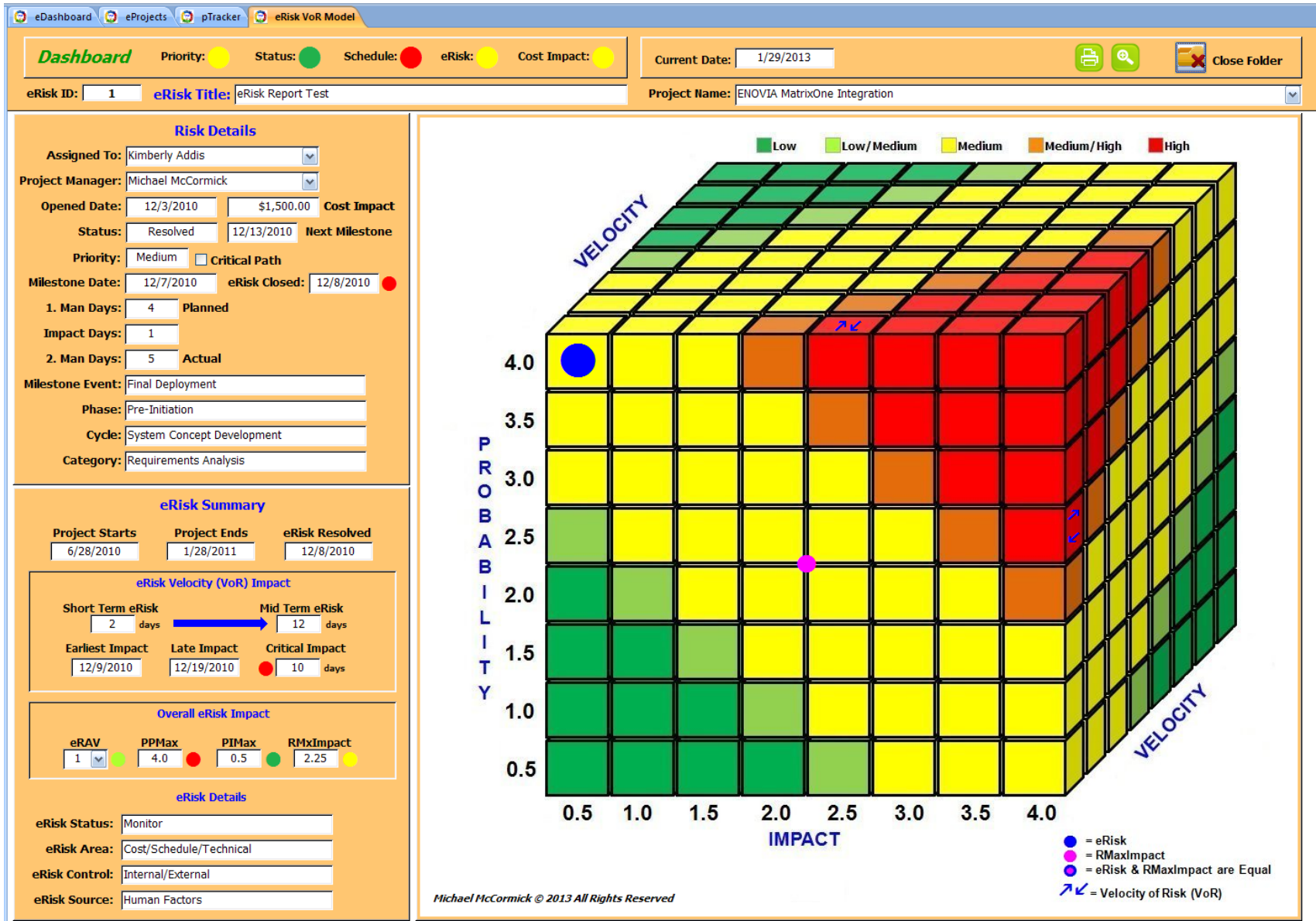
Documents: 0(0) Add

Tools

- ▶▶ Browse All eRisk
- ▶▶ Search eRisk
- ▶▶ Edit Categories

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eRisk Tracker VoR Screen – shows the potential velocity “time” of the risk.



ePMO Calendar – Track all activities (meetings, follow-up, events) and Add Activities to your Outlook Calendar

Activity Type: Completed: Employee: February, 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 New	2 New
3 New	4 New	5 New	6 New	7 New	8 New	9 New
10 New	11 New	12 New	13 New	14 New	15 New	16 New
17 New	18 New	19 New	20 New	21 New McCormick, Kristen	22 New McCormick, Michael	23 New
24 New	25 New	26 New	27 New	28 New		

ePMO Calendar – Add Activity to Calendar

Activity

Activity

Project:

Activity Type: +

Activity Date:

Activity Time:

Completed?:

Description:

Notes:

Contact: +

Employee: +

Purpose: +

Outcome: +

ePMO Calendar Outlook Feature

Add Outlook Appointment

Appointment Date: 2/27/2013

Appointment Time: 3:38 PM

Duration: 60 Minutes Hours Days Weeks

Subject:

Reminder: Minutes Hours Days Weeks

Notes:

Note: This will open your Outlook login screen, add the appointment to your Calendar and then close Outlook login/Profile screen. Next time you open your Outlook, the Appointment will be there.

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ePMO Calendar List – View & Review all activities

eDashboard eProjects Activities Activities

Activities
Wednesday, February 27, 2013

Quick Search: Search Activities Total Records: 2 Activity Type: (All) Completed: (All)

New Activity

Event	Projects	Activity Type	Contact	Employee Name	Activity Date	Activity Time	Completed?	Purpose	Outcome	C
Open	ENOVIA Integration Assessment	Meeting	Michael, McCormick	Jean	2/22/2013	10:00 AM		Provide Information		2/21
Open	PLCF Data Relationship Validation	Task	Kristen, McCormick	McCormick	2/21/2013			Event		2/21
*										

ePMO Risk Models – Project Classification Model

eDashboard eProjects eRisk Model

Risk Models *Dashboard*

Business Risk: 2.0 + Technical Risk: 1.5 = BT Model Score: 1.8 Organizational Risk: 10
 Project Sizing: 2 + Classification Risk: 7 = PCSM: 9 PM Skill Level: 2

Risk ID: 1 Project: ENOVIA Integration Assessment

Project Classification Model | Business Risk Model | Technical Risk Model | Risk Chart | Risk Chart Overview | PM Skills Calculator | Organizational Risks

Project Classification and Sizing Model (PCSM) Project Sizing: ● Classification Risk: ● PCSM Assessment: ●

Prepared By: Michael McCormick Prepared Date: 6/28/2011

Sizing Matrix		Risk Matrix					Project Classification			
Project Class	Work Effort (Hours)	Risk Factor	Low 0	Medium 1	High 2	Very High 3	Score	Project Class from Sizing Chart	Risk Factor	
1	80 - 200	Team Size(# of bodies)	<5	5 - 9	10 - 14	>15	1	2	7	
2	201 - 1,000	# Workgroups involved	1 - 2	3 - 4	5 - 6	>7	1			
3	1,001 - 5,000	Technology / Technique / Process	Expert	Familiar	New to IT	Break-through	1	9		
4	5,001 - 20,000	Complexity	The solution is well defined and no problems are expected	The solution is known but some problems are expected	There is more than one approach to achieving the project goal	The solution is not known or only vaguely defined	2			
5	>20,000	Political Profile / Impact	Org Unit	Director Area	VP/CIO	Enterprise-wide	2			
2	Select Class Number	Scoring	0 - 10 No change to classification			11 - 13 Increase class 1 level		14 - 15 Increase class 2 levels		RISK TOTAL: 7